

WELCOME ABOARD!

New Faculty Orientation Series

Fall 2024

**Important Note: Schedule subject to change and Advising Training and additional workshops will be added soon.*

DATE	Presentation	Location
Friday, August 16, 2024	<p><i>Using Chat GPT to Prepare Your Syllabus</i> 10:00- 11:00 a.m. EST</p> <p>Ms. Debra Rook, Lecturer, Department of English, History, and Interdisciplinary Studies</p> <p>Description: Communicating classroom expectations is critically important to the success of college students. This session will provide guidance on creating a syllabus that addresses important points that students need to know and use throughout the semester.</p>	<i>Hybrid (Lane Hall, Room 105 & Virtual Via Zoom)</i>
Monday, August 26, 2024	<p><i>E4U Training #1 - Calendar Sync and Setting Availability</i> 3:00- 3:45 p.m. EST</p> <p>Ms. Dana Poole, Executive Director, Student Success and Retention</p> <p>This session assists with Calendar Sync between E4U and Microsoft 365 and how to set availability for appointments, campaigns, and drop-ins.</p>	<i>Virtual Via Zoom</i>
Wednesday, August 28, 2024	<p><i>E4U Training Miniseries #2 - Progress Reports/ Enrollment Census</i> 3:00- 3:30 p.m. EST</p> <p>Ms. Dana Poole, Executive Director, Student Success and Retention</p> <p>Description: Progress Report Campaigns identify potential barriers to student success by utilizing faculty feedback. It also provided feedback from faculty teaching students in their courses to help determine which students may need intervention. This session provides insight on how to effectively respond to a Progress Report</p>	<i>Lane Hall, Room 105 & Virtual Via Zoom</i>

	<p>Campaign. It will also provide a detailed training on using E4U to complete the enrollment census campaign</p>	
<p>Wednesday, September 4, 2024</p>	<p><i>Managing Student Issues in the Classroom</i> 4:00- 5:00 p.m. EST Faculty Panel Description: This Session will address all the issues that affect our students, particularly our GE/first year students, how these are seen in the classroom and some strategies to help.</p>	<p><i>Lane Hall, Room 105 & Virtual Via Zoom</i></p>
<p>Wednesday, September 9, 2024</p>	<p><i>Disability and Accessibility Services</i> 3:00- 3:45 p.m. EST Ms. Karen Hinton, Director of Diversity, Equity, and Inclusion Learn more about ECSU's Disability and Accessibility Services and how they can assist students in your classes to be more successful.</p>	<p><i>Virtual Via Zoom</i></p>
<p>Monday, September 11, 2024</p>	<p><i>Information Technology Session- Use of Zoom, Teams, and Other Platforms</i> 3:00 – 3:45 p.m. EST Mr. Dewey Pettiford, Division of Information Technology Description: This will provide an overview and updates as well as guidance on how to use ECSU technology such as Zoom, Teams, and the ECSU Website.</p>	<p><i>Virtual Via Zoom</i></p>
<p>Monday, September 16, 2024</p>	<p><i>E4U Training Miniseries #3 - Student Search Overview</i> 3:00- 3:30 p.m. EST Ms. Dana Poole, Executive Director, Student Success and Retention Description: During this session, you will learn how to access E4U to search for student information, how to utilize the Student Overview page including the tools available on the front page.</p>	<p><i>Virtual Via Zoom</i></p>
<p>Monday, September 23,</p>	<p><i>E4U Training Miniseries #4 - Lists and Searches</i> 3:00 – 3:30 p.m. EST Ms. Dana Poole, Executive Director, Student Success and Retention</p>	<p><i>Lane Hall, Room 105 & Virtual Via Zoom</i></p>

2024	Description: This session will share how you can use E4U to track and monitor special populations as well as highlight reporting features.	
Monday, September 30, 2024	<p><i>Banner Training</i> 3:00 – 4:00 p.m. EST</p> <p>Ms. Latoya Jordan, Associate Director, Registrar’s Office</p> <p>Description: This session will provide an overview as well as updates for use of Banner for registration and other advising functions.</p>	<p><i>Lane Hall, Room 105 & Virtual Via Zoom</i></p>
Monday, October 7, 2024	<p><i>Faculty Role in Recruitment</i> 3:00 – 4:00 p.m. EST</p> <p>Ms. Karen Lucas, Associate Vice Chancellor, Enrollment</p> <p>Description: This session will provide an overview the recruitment process and efforts of the Office of Admissions and the important role faculty can play in recruiting students into the various programs.</p>	<p><i>Virtual Via Zoom</i></p>
Monday, October 14, 2024	<p><i>As the Semester Turns...Creating Space for Difficult Dialogues</i> 3:00 – 4:00 p.m. EST</p> <p>Dr. Tarsha Rogers, Director, Center for Teaching & Learning</p> <p>Description: This workshop will provide strategies for approaching challenges in the classroom, sensitive topics, and difficult conversations.</p>	<p><i>Lane Hall, Room 105 & Virtual Via Zoom</i></p>
Monday, October 21, 2024	<p><i>New Faculty Midterm Mentoring</i> 3:00 – 5:00 p.m. EST</p> <p>Dr. Tarsha Rogers, Director, Center for Teaching & Learning, Designated Faculty</p> <p>Description: This special session will cover impromptu topics and issues new faculty may be facing. Come and decompress with some coffee, drinks, and snacks to kick off midterm week. Seasoned faculty will be on hand to provide support and guidance.</p>	<p><i>F2F</i></p> <p><i>Lane Hall Room 105</i></p> <p><i>Virtual Via zoom Option</i></p>
Monday, October	<p><i>Grantsmanship, Research, and Compliance</i></p>	<p><i>Virtual Via Zoom</i></p>

<p>28, 2024</p>	<p>3:00 – 4:00 p.m.</p> <p>Ms. Annemarie Delgado, Director of Sponsored Programs, Contracts, and Grants</p> <p>Description: This session presented by the Office of Sponsored Programs (OSP) will provide an overview of pre-award administration at ECSU. OSP will discuss the proposal development process, creating your budget, locating funding opportunities, as well as how to be compliant during the project life cycle. Other research compliance topics will be discussed as well.</p>	
<p>Monday, November 4, 2024</p>	<p><i>Growth Mindset and Enhanced Learning</i></p> <p>12:30 – 1:00 p.m. EST</p> <p>Dr. Tarsha Rogers, Director, Center for Teaching & Learning</p> <p>Description: Multiple studies have shown that when students have a growth mindset, they are more likely to challenge themselves, believe that they can achieve more, and become more resilient and creative problem solvers. Learn how faculty can have an enormous impact on the mindset of their students.</p>	<p><i>Lane Hall, Room 105 & Virtual Via Zoom</i></p>