

ELIZABETH CITY STATE UNIVERSITY

VIKINGS NAVIGATE

NAVIGATING THE FUTURE



FACULTY/STAFF INSTITUTE
JANUARY 12, 2022 • 8:30AM
VIRTUAL EVENT

PRESIDING

Dr. Farrah Ward, Provost and Vice Chancellor for Academic Affairs

FACULTY & STAFF INSTITUTE AGENDA

8:30 AM – 8:45 AM

WELCOME / OPENING REMARKS

Dr. Farrah Ward, *Provost and Vice Chancellor for Academic Affairs*

Dr. Walter Swan, *Chair, Faculty Senate*

Dr. Trina Gregory, *Chair, Staff Senate*

8:45 AM – 9:30 AM

STATE OF THE UNIVERSITY ADDRESS

Dr. Karrie Dixon, *Chancellor*

9:30 AM – 10:30 AM

DIVISIONAL UPDATES

Office of the Chancellor – Dr. Derrick Wilkins, *Chief of Staff and Vice Chancellor*

Division of Academic Affairs – Dr. Farrah Ward, *Provost and Vice Chancellor*

Operations/Legal Affairs – Attorney Alyn Goodson, *Vice Chancellor and General Counsel*

Division of Business and Finance – Ms. Lisa McClinton, *Vice Chancellor*

Division of Student Affairs – Dr. Gary Brown, *Vice Chancellor*

Division of University Advancement – Ms. Anita Walton, *Vice Chancellor*

Department of Athletics – Mr. George Bright, *Director of Athletics*

10:30 AM – 10:45 AM

BREAK

10:45 AM – 11:25 AM

UNDERSTANDING STUDENT HEALTH AND WELL-BEING

Dr. Nichole Lewis, *Assistant Vice Chancellor/Dean of Students*

Mr. Eric Poyner, *Title IX Civil Rights Investigator/Case Manager*

Ms. Tiffany Hinton, *Assistant Dean of Students*

11:25 AM – 11:40 AM

QUALITY ENHANCEMENT PLAN OVERVIEW

Dr. Amber Lennon-Harmon, *Director of Career and Professional Development & QEP*

11:40 AM – 12:00 PM

SACSCOC UPDATE

Dr. Karrie Dixon, *Chancellor*

1:30 PM – 2:30 PM

FACULTY SENATE MEETING

Link will be provided to participants

1:30 PM - 3:50 PM

HUMAN RESOURCES CONCURRENT SESSIONS

Link will be provided to participants

1:30 PM – 2:35 PM

Presentation: ComPsych: Balancing Work and Life

**For General Employees*

Using the philosophy that “those who are happy at home perform better on the job,” this workshop was developed for those who feel burdened with too many responsibilities and without enough time for personal enjoyment. This workshop will help participants explore and define home responsibilities, identify career requirements and prioritize leisure time. The resulting better balance will help achieve more in one’s career and at home.

Presenter: Peter Metzner, *EAP Vendor*

Ask HR: It’s About Time

**For General Employees*

Information on Leave Processes and Retirement

Presenters: Beverly Bowe-Barnett, *Human Resources Specialist* and Paula Gassaway, *Human Resources Consultant*

Presentation: SHRA Disciplinary Process

**For Managers*

A step-by-step breakdown of the disciplinary process in accordance with policy from the Office of State Human Resources and the UNC System’s Office.

Presenters: Chris Chiron, *Associate Vice President for HR Policy, Programs, and Planning and University Equal Opportunity Officer*, Tyran Fennell, *Employee Relations Programs Manager UNC System’s Office*, Shamica Long-Lane, *Chief Human Resources Officer*, and Alyn Goodson, *Vice Chancellor of Operations and General Counsel*

Presentation: The Classification and Compensation Process

**For Managers*

Focus on the process to create a new position that requires System’s Office approval and provide a deep dive on the nuances of position descriptions and requirements to acquire position approval.

Presenters: Keith Dupuis, *from UNC System Office* and Kristen Watford, *ECSU Human Resources Consultant*

2:45 PM – 3:50 PM

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JANUARY 11, 2022

9:00 AM – 12:00 PM

DEAN'S COUNCIL MEETING

Link will be provided to participants

1:00 PM – 4:00 PM

CHAIR'S COUNCIL MEETING

Link will be provided to participants

JANUARY 13, 2022

9:00 AM – 10:00 AM

**USING TABLEAU TO VISUALIZE CAMPUS-WIDE
DATA FOR CONTINUOUS IMPROVEMENT**

[Join Meeting](#)

Presenters: Dr. Fred Okanda, *Director, Office of Institutional Effectiveness, Research, and Assessment*, Sue Wang, *Business and Technology Application Analyst*, Brian Jordan, *Social Research Assistant*, and Patricia Stoddard, *Project Manager, Enrollment Management*

Meeting ID: 971 5762 4260

Passcode: 445958

11:00 AM – 12:30 PM

SCHOOL MEETINGS

Link will be provided to participants

SCHOOL OF EDUCATION AND BUSINESS

SCHOOL OF HUMANITIES AND SOCIAL SCIENCES

SCHOOL OF SCIENCE, AVIATION, HEALTH, AND TECHNOLOGY

1:00 PM – 1:45 PM

PROGRAM COORDINATOR TRAINING

Link will be provided to participants

Dr. Gloria Payne, Vice Provost for Academic Affairs

2:30 PM – 3:15 PM

POST-TENURE COMMITTEE TRAINING

Link will be provided to participants

Dr. Gloria Payne, Vice Provost for Academic Affairs

POST-CONFERENCE MEETINGS (VIRTUAL)

JANUARY 14, 2022

10:30 AM – 11:30 AM

ACADEMIC DEPARTMENTAL MEETINGS

Link will be provided to participants

DR. HELEN M. CALDWELL DEPARTMENT OF EDUCATION

DEPARTMENT OF MUSIC AND VISUAL ARTS

DEPARTMENT OF ENGLISH AND DIGITAL MEDIA

DEPARTMENT OF SOCIAL SCIENCES

DR. HERMAN G. COOKE DEPARTMENT OF NATURAL SCIENCES

DEPARTMENT OF MATH, COMPUTER SCIENCE, AND ENGINEERING TECHNOLOGY

DEPARTMENT OF AVIATION SCIENCE AND EMERGENCY MANAGEMENT

DEPARTMENT OF HEALTH AND HUMAN STUDIES

DEPARTMENT OF BUSINESS, ACCOUNTING AND SPORT MANAGEMENT

IMPORTANT REMINDERS

Thursday, January 13

New Student Orientation

Friday, January 14

8:30 a.m. to 7:00 p.m. Official Registration

7:30 p.m. Classes Dropped for Non-Payment

Tuesday, January 18

Classes Begin for Spring 2022

8:30 a.m. Late Registration and Drop / Add Period Begins

Tuesday, January 25

5:00 p.m. Late Registration and Drop and Add Period Ends

Monday, January 31

Census

IMPORTANT REMINDERS

